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# RA 10912

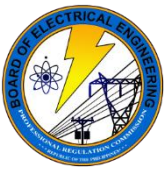
## CPD ACT OF 2016

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BY  
HON. FRANCIS V. MAPILE  
CHAIRMAN

PRESENTED TO YOU  
ENGR. LYNDON R. BAGUE  
FORMER GOVERNOR METRO MANILA REGION  
CHAIRMAN, IEE – CPD COMMITTEE

PROFESSIONAL REGULATORY  
BOARD OF ELECTRICAL ENGINEERING



S. No. 2581  
H. No. 6423

Republic of the Philippines  
**Congress of the Philippines**  
Metro Manila  
Sixteenth Congress  
Third Regular Session


Begun and held in Metro Manila, on Monday, the twenty-seventh day of July, two thousand fifteen.

[ REPUBLIC ACT NO. **10912** ]

AN ACT MANDATING AND STRENGTHENING THE CONTINUING PROFESSIONAL DEVELOPMENT PROGRAM FOR ALL REGULATED PROFESSIONS, CREATING THE CONTINUING PROFESSIONAL DEVELOPMENT COUNCIL, AND APPROPRIATING FUNDS THEREFOR, AND FOR OTHER RELATED PURPOSES

*Be it enacted by the Senate and House of Representatives of the Philippines in Congress assembled:*

Senate Bill No. 2581, which was approved by the Senate on August 3, 2015, was adopted as an amendment to House Bill No. 6423 by the House of Representatives on May 23, 2016.

  
MARILYN B. BARUA-YAP  
Secretary General  
House of Representatives

  
OSCAR C. YABES  
Secretary of the Senate

Approved:

BENIGNO S. AQUINO III  
President of the Philippines

O

Lapsed into law on JUL 21 2016  
Without the signature of the President  
In accordance with Article VI, Section  
27 (1) of the Constitution.



Republic of the Philippines  
Professional Regulation Commission  
Manila



PROFESSIONAL REGULATION COMMISSION  
Resolution No. 1032  
Series of 2017

**IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. 10912,  
known as the "CONTINUING PROFESSIONAL DEVELOPMENT (CPD) ACT OF 2016"**

Pursuant to Section 15 of Article IV of Republic Act No. 10912 known as the "Continuing Professional Development Act", the Professional Regulation Commission (PRC) and the Professional Regulatory Boards (PRB), in consultation with the CPD Councils and their stakeholders, hereby adopt and promulgate this Implementing Rules and Regulations to carry out the provisions of Republic Act No. 10912.

Page 16 of 16  
PROFESSIONAL REGULATION COMMISSION  
RESOLUTION NO. 1032  
Series of 2017  
IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. 10912,  
known as the "CONTINUING PROFESSIONAL DEVELOPMENT (CPD) ACT OF 2016"

Done in this 15th day of February, 2017 in the Manila, Philippines.

  
TEOFILO S. PILANDO, JR.  
Chairman

  
ANGELINE T. CHUA CHIACO  
Commissioner

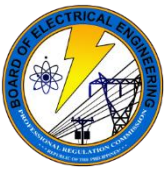
  
YOLANDA D. REYES  
Commissioner

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DATE OF PUBLICATION IN THE  
OFFICIAL (GAZETTE): 2-28-17  
DATE OF EFFECTIVITY: 3-15-17



**PROFESSIONAL REGULATORY  
BOARD OF ELECTRICAL ENGINEERING**





**Chairman : Hon. Francis Mapile (PRBEE)**

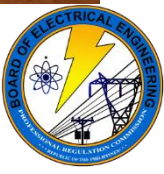
**Member: Dr. Allan Nerves (Academe)**

**Member: Engr. Rod Pecolera (iiee)**

**CPD Council  
Professional Regulatory  
Board of Electrical Engineering**



**PROFESSIONAL REGULATORY  
BOARD OF ELECTRICAL ENGINEERING**



Republic of the Philippines  
Professional Regulation Commission  
Manila

**PROFESSIONAL REGULATORY BOARD OF ELECTRICAL ENGINEERING**

Resolution No. \_\_\_\_  
Series of 2017

**OPERATIONAL GUIDELINES IN THE IMPLEMENTATION OF RA 10912,  
OTHERWISE KNOWN AS "CONTINUING PROFESSIONAL DEVELOPMENT ACT  
OF 2016" FOR ELECTRICAL ENGINEERS**

Let copies hereof be furnished to the U.P. Law Center, Board, CPD Council, Office of the Board Secretary, Standards and Inspection Division, Legal and Investigation Division, all Regional Offices and other involved units of the Commission for their guidance.

Done in the City of Manila, this \_\_\_\_ day of \_\_\_\_\_, 2017.

**ENGR. FRANCIS V. MAPILE**  
Chairman, PRBEE

**ENGR. JAIME V. MENDOZA**  
Member, PRBEE

Attested to:

RESOLUTION NO. \_\_\_\_  
SERIES OF 2017 \_\_\_\_  
OPERATIONAL PROTOCOL IN THE IMPLEMENTATION OF RA 10912 OTHERWISE KNOWN AS  
"CONTINUING PROFESSIONAL DEVELOPMENT ACT OF 2016" FOR ELECTRICAL PRACTITIONERS

APPROVED BY:

**TEOFILO S. PILANDO, JR.**  
Chairman

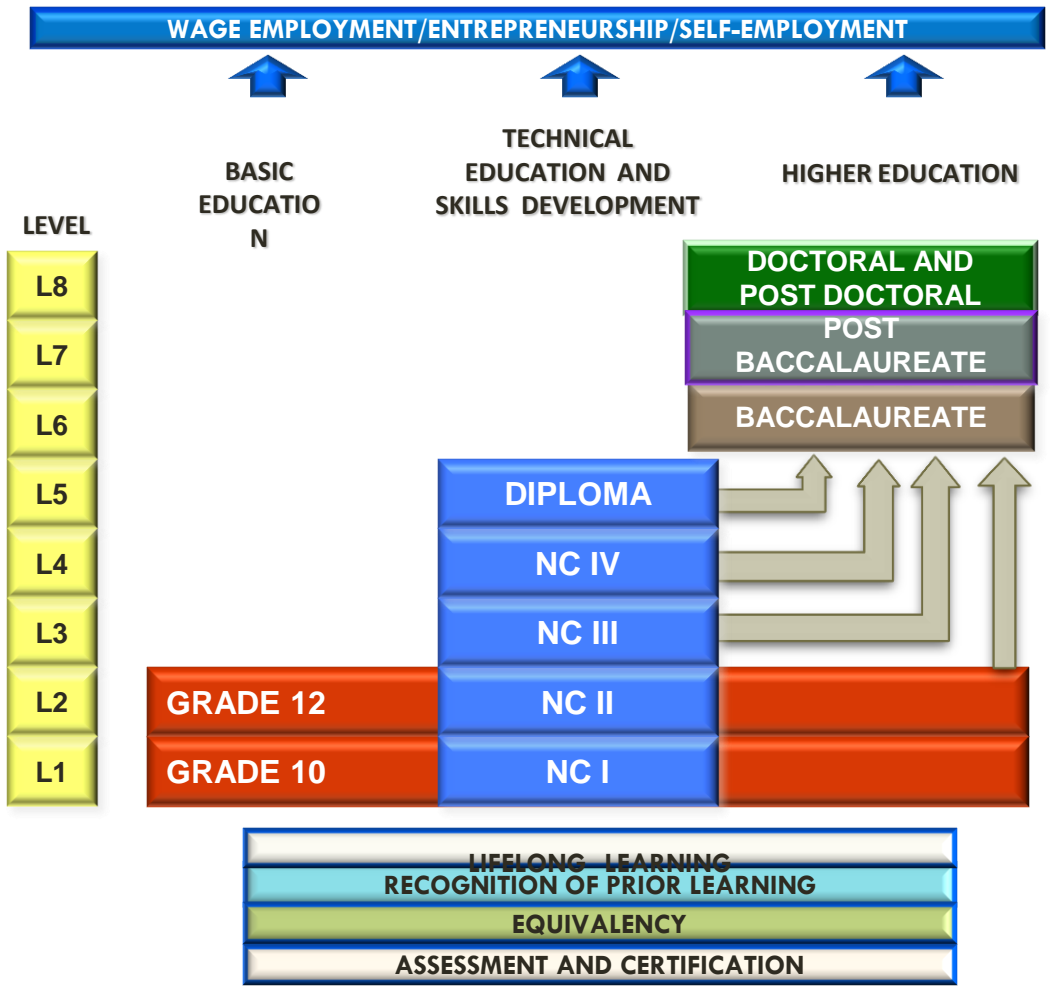
**ANGELINE T. CHUA CHIACO**  
Commissioner

**YOLANDA D. REYES**  
Commissioner

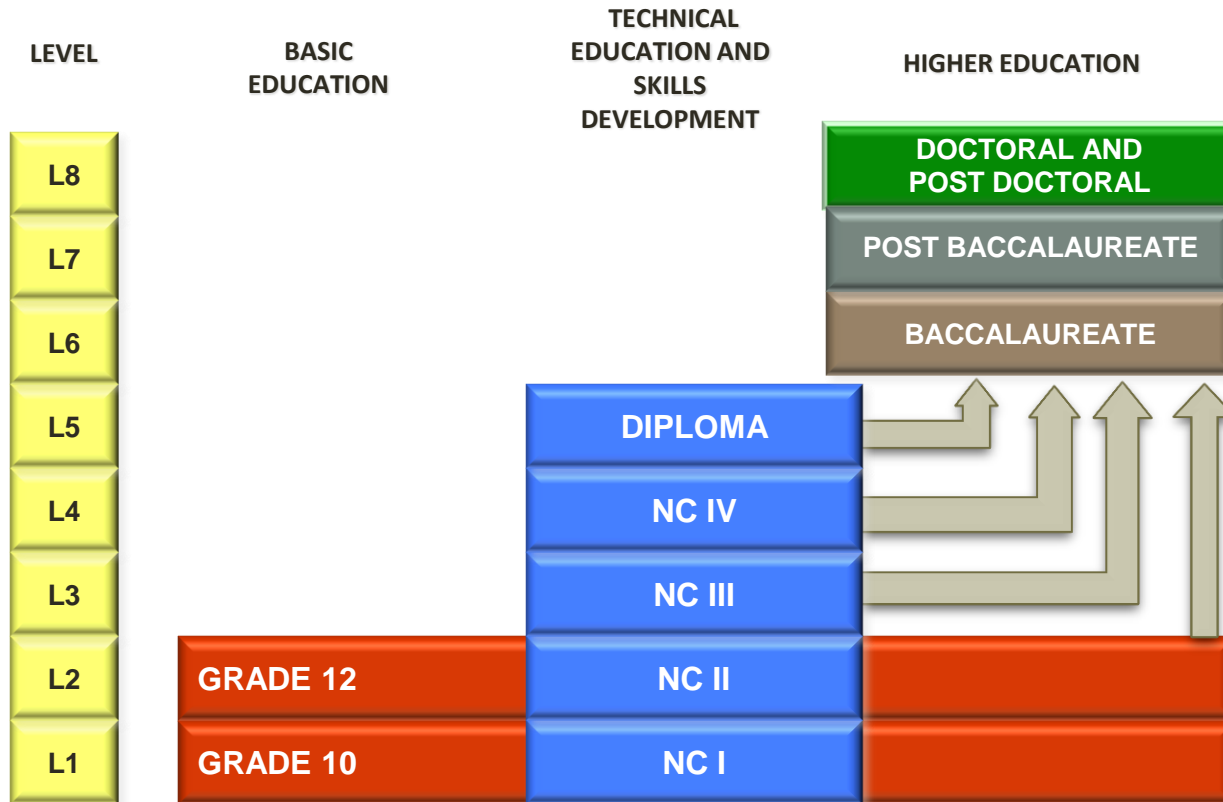
**PROFESSIONAL REGULATORY  
BOARD OF ELECTRICAL ENGINEERING**



# THE PHL QUALIFICATIONS FRAMEWORK



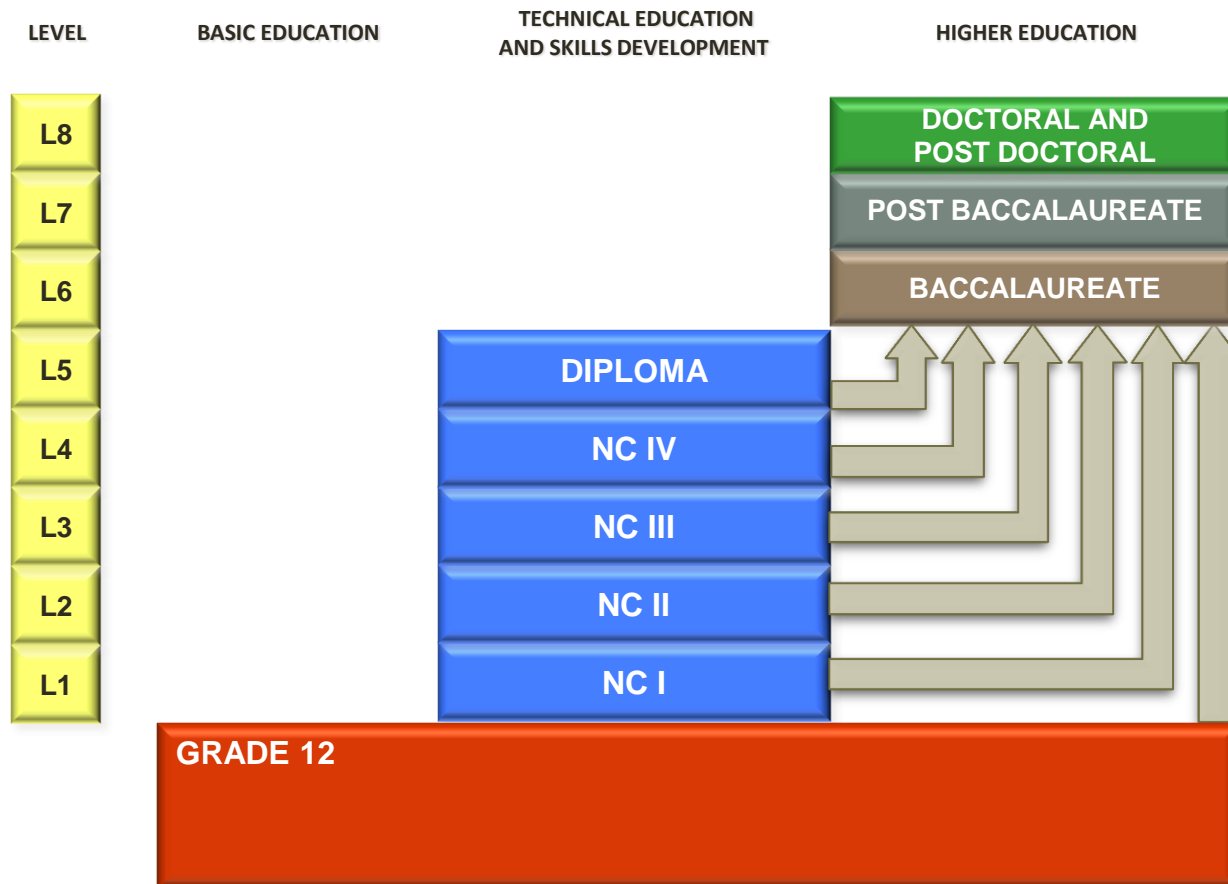
# THE PHL QUALIFICATIONS FRAMEWORK



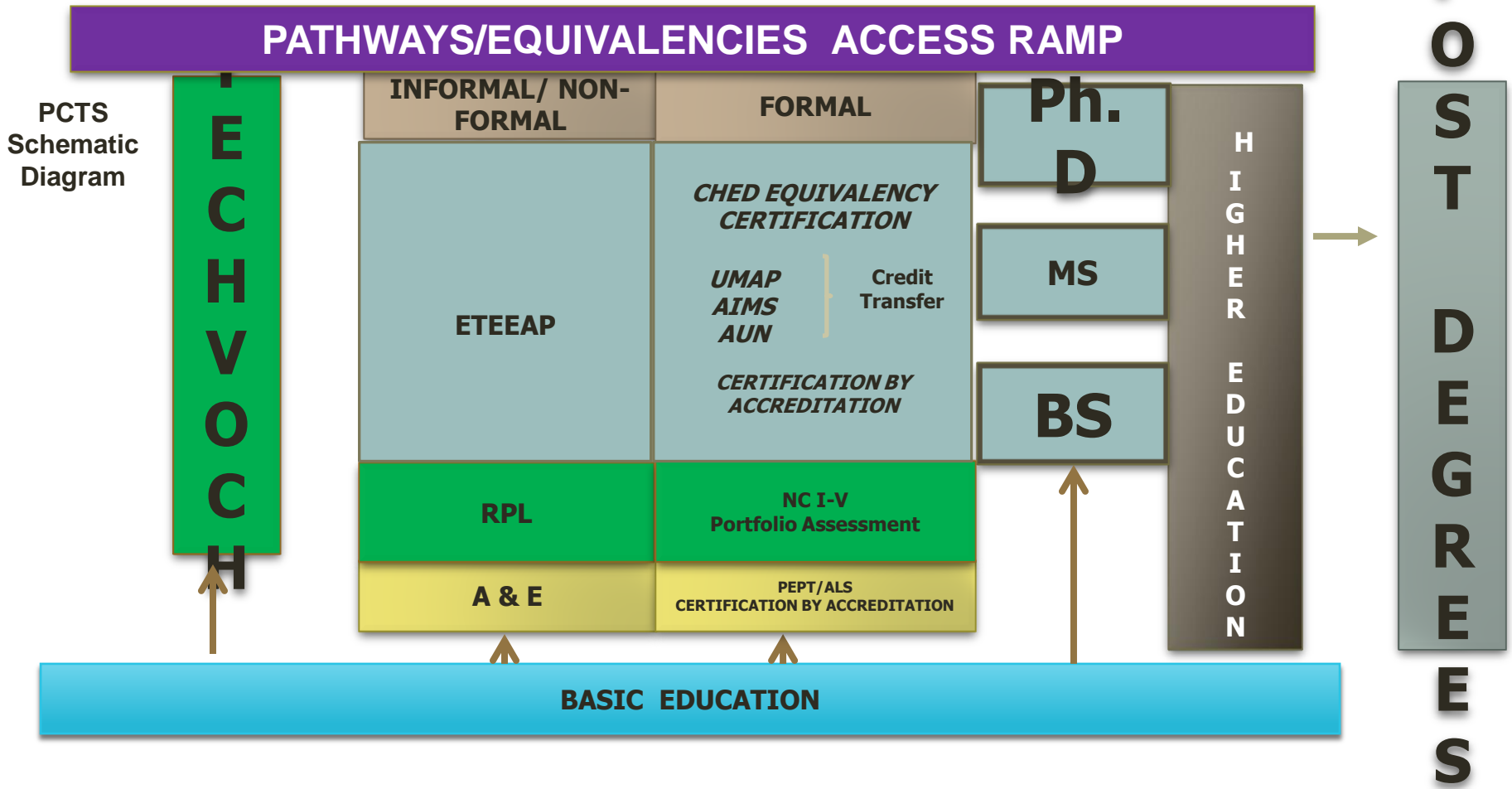


# THE PHL QUALIFICATIONS FRAMEWORK

as per PQF-NCC Resolution No. 2014-03 adopted on December 11, 2014



# THE PHILIPPINE QUALIFICATIONS FRAMEWORK



# RA 10912 – New CPD Law

## ARTICLE I.

### Title, Policy and Definition of terms

Section 1-2. Title and Declaration of Policy

Section 3. Definition of Terms

Sec3(a)- Sec3(w)

## ARTICLE II.

### CPD Programs, Council and Secretariat

Section 4. Strengthening the CPD Programs  
Sec4(a)- Sec4(e)

Section 5. Nature of CPD Programs

- 5(a) Formal Learning
- 5(b) Non-Formal Learning
- 5(c) Informal Learning
- 5(d) Self-directed learning
- 5(e) On Line learning activities
- 5(f) Professional work experience

Section 6. Powers, Functions and Responsibilities of the PRC and PRBs

Sec6(a)- Sec6(e)

Section 7. CPD Council

Section 8. Powers, Functions and Responsibilities of the CPD Council

Sec8(a)- Sec8(h)

Section 9. Secretariat

## ARTICLE III.

### CPD Program Implementation and Monitoring

Section 10. CPD as Mandatory Requirement in the Renewal of Professional License and Accreditation System for the Practice of Professions.

Section 11 Recognition of Credit Units.

Section 12. Career Progression and Specialization

Section 13. Role of Concerned Govt. Agencies and the Private Sector,

## ARTICLE IV.

### Final Provision.

Section 14. Funding

Section 15. Implementing Rules and Regulations

Section 16. Fraud Relating to CPD

Section 17. Separability Clause

Section 18. Repealing Clause

Section 19. Effectivity



# RA 10912 – CPD Act of 2016

**CPD Act of 2016**

**IRR of RA 10912**

**OPERATIONAL GUIDELINES IN THE IMPLEMENTATION OF RA 10912, OTHERWISE KNOWN AS “CONTINUING PROFESSIONAL DEVELOPMENT ACT OF 2016” for ELECTRICAL ENGINEERS**

**Section 15 of Article IV- granting the the PRBEE the authority to prescribe their own requirements or procedures (paraphrased)**

**Section 1- 12 of the Operational Guidelines**



# MUTUAL RECOGNITION ARRANGEMENTS

The goal of the MRAs is to facilitate the flow of foreign professional taking into account relevant domestic regulations and market demand conditions.

- MRA on **Engineering Services**
- MRA on Nursing Services
- MRA on Architectural Services
- MRA on Surveying Qualifications
- MRA on Accountancy
- MRA on Medical Practitioners
- MRA on Dental Practitioners
- MRA on Tourism Professionals

**SEC. 5. *NATURE OF CPD PROGRAMS.*** – THE CPD PROGRAMS CONSIST OF ACTIVITIES THAT RANGE FROM STRUCTURED TO NON-STRUCTURED ACTIVITIES, WHICH HAVE LEARNING PROCESSES AND OUTCOMES.

- A. Formal learning;
- B. Non-formal learning;
- C. Informal learning;
- D. Self-directed learning;
- E. Online learning activities; and
- F. Professional work experience.

# ***DEFINITION OF TERMS***

- A. **Formal learning** refers to educational arrangements such as curricular qualifications and teaching-learning requirements that take place in education and training institutions recognized by relevant national authorities, and which lead to diplomas and qualifications;
- B. **Non-formal learning** refers to learning that has been acquired in addition or alternatively to formal learning, which may be structured and made more flexible according to educational and training arrangements;
- C. **Informal learning** refers to learning that occurs in daily life assessed, through the recognition, validation and accreditation process, and which can contribute to a qualification;

# ***DEFINITION OF TERMS***

- D. *Self-directed learning*** refers to learning activities such as online training, local/international seminars/ non-degree courses, institutions /company-sponsored training programs, and the like, which did not undergo CPD accreditation but may be applied for and awarded CPD units by the respective CPD Council.
- E. *Online learning activities*** refer to structured or unstructured learning initiatives, which make use of the internet and other web-based Information and Communications Technology solutions;
- F. *Professional work experience.***



PROGRAM/ACTIVITY	CREDIT UNITS	SUPPORTING DOCUMENTS
<b>1. PROFESSIONAL TRACK - Accredited CPD PROVIDER with approved CPD PROGRAM by CPDC</b> <b>Applicant for PIC renewal must apply 30 days before PIC expiration date</b>		
1.1	<b>PARTICIPANT</b>	<b>Approved CUs for the program</b>
<ul style="list-style-type: none"> <li>○ <b>Certificate of Attendance and CPD program accreditation number.</b></li> </ul>		
1.2	<b>RESOURCE SPEAKER</b>	<b>5 CUs per hour</b>
<ul style="list-style-type: none"> <li>○ <b>Certificate or Plaque of Appreciation</b></li> <li>○ <b>Copy of Papers/ Presentations</b></li> <li>○ <b>Copy of Program</b></li> <li>○ <b>Invitation &amp; Confirmation letter</b></li> <li>○ <b>Event Photo of Speaker</b></li> </ul>		
1.3	<b>PANELIST/ REACTOR</b>	<b>3 CU per hour</b>
<ul style="list-style-type: none"> <li>○ <b>Certificate or Plaque of Appreciation</b></li> <li>○ <b>Copy of Program</b></li> <li>○ <b>Invitation &amp; Confirmation letter</b></li> <li>○ <b>Event Photo of Panelist</b></li> </ul>		
1.4	<b>FACILITATOR/ MODERATOR</b>	<b>2 CU per hour</b>
<ul style="list-style-type: none"> <li>○ <b>Certification from the accredited CPD Provider</b></li> <li>○ <b>Copy of Program</b></li> <li>○ <b>Event Photo of Facilitator</b></li> </ul>		
1.5	<b>MONITOR</b>	<b>Twice the number of approved CUs for participant of the program</b>
<ul style="list-style-type: none"> <li>○ <b>Monitoring Report</b></li> <li>○ <b>Certificate of Appearance signed by CPD Provider</b></li> <li>○ <b>Authority to Monitor from PRC</b></li> <li>○ <b>Event Photos</b></li> </ul>		

LOCAL CONVENTION/ INTERNATIONAL CONFERENCE HELD IN THE PHILIPPINES		same as 1.1 to 1.5	○ same as 1.1 to 1.5	
1.7	INTERNATIONAL CONVENTION/ CONFERENCE/ TRAINING SEMINARS HELD ABROAD	<p>Required to meet the following conditions to qualify:</p> <ol style="list-style-type: none"> <li>1. APO of host country or Professional organization is a member of other organizations.</li> <li>2. Has CPD accreditation program and approved CPD CUs by APO of host country</li> </ol>		<ul style="list-style-type: none"> <li>• if participant, copy of the following: official receipt of registration, conference ID, and Certificate of Attendance</li> <li>• If speaker or panelist, copy of the following: papers, invitation and confirmation letters, conference ID and Cert. or Plaque of Appreciation.</li> <li>• Copy of program, seminars, schedule or calendar of events</li> <li>• Learning Objectives or Outcome</li> <li>• Travel documents, boarding pass and proof of accommodation.</li> <li>• Event Photos or video</li> </ul>
		<p>If speaker or panelist – X 1.5 of CU per hour indicated in Items 1.2 to 1.3</p>	<p>If delegate or participant – as per CU indicated in the certificate (invalid if no CU indicated)</p>	<ul style="list-style-type: none"> <li>•</li> </ul>
1.7.1	INTERNATIONAL / LOCAL ON-LINE COURSES	<p>conditions to qualify:</p> <ol style="list-style-type: none"> <li>1. Courses are accredited and approved by the APO of host country.</li> <li>2. Has CPD accreditation program and approved CPD CUs by APO of host country</li> </ol>		<ul style="list-style-type: none"> <li>• Copy of online registration and confirmation</li> <li>• Proof of payment or transaction receipt</li> <li>• Certificate of completion of online courses with corresponding CUs</li> <li>• Learning objectives or outcome</li> <li>• Other supporting documents as requested by CPDC.</li> </ul>

## 2. ACADEMIC TRACK – SELF-DIRECTED

(Apply by the professional and pay fees with PRC; must apply at least 45 days before PIC expiration date)

2.1	Post Graduate Diploma	25 CU upon completion of program	<ul style="list-style-type: none"> <li>○ Diploma/Certification from the Institution</li> <li>○ Transcript of Records</li> </ul>
2.2	Masteral Degree or Equivalent	45 CU upon completion of degree	<ul style="list-style-type: none"> <li>○ University Certification/Diploma</li> <li>○ Transcript of Records</li> </ul>
2.3	Doctoral Degree or Equivalent	90 CU upon completion of degree/candidacy	<ul style="list-style-type: none"> <li>○ University Certification/Diploma</li> <li>○ Transcript of Records</li> </ul>
2.4	Post-Doctoral Associate	4 CU upon completion	<ul style="list-style-type: none"> <li>○ Certification from the granting institution</li> </ul>
2.5	Post-Doctoral Fellow		
2.5.1	Teaching Fellow	4 CU upon completion	<ul style="list-style-type: none"> <li>○ Certification from the granting institution</li> </ul>
2.5.2	Research Fellow	6 CU upon completion	
2.6	Professorial Chair	15 CU per year or a fraction thereof	<ul style="list-style-type: none"> <li>○ Certificate of Grant or Appointment Letter</li> </ul>
2.7	Specialty Program	10 CU per year or a fraction thereof	<ul style="list-style-type: none"> <li>○ Certificate of Completion</li> <li>○ Copy printout of program</li> </ul>
2.8	Distance Learning Module or MOOC	(to be evaluated by CPDC)	
2.9	Design Analysis Software, Power System Analysis Software, CAD, BIM, Electrical Engineering Software and other relevant Engineering Software	2 CU upon completion of each program	<ul style="list-style-type: none"> <li>○ Certificate of Completion</li> <li>○ Enrollment or registration papers</li> </ul>
2.10	Industry immersion	2 Cu per program	<ul style="list-style-type: none"> <li>➤ Certificate of completion/participation</li> <li>➤ Immersion program</li> <li>➤ Description of the program</li> </ul>

### 3. OTHER SELF-DIRECTED and/or LIFELONG LEARNING ACTIVITIES

(Apply by the professional and pay fees with PRC; must apply at least 60 days before PIC expiration date)

3.1	Training Module for Professionals (e.g. Authorship of Module)	10 CU per complete set of Training Module	<ul style="list-style-type: none"> <li>○ Copy of Complete Training Module</li> <li>○ Evaluation report by expert(s)</li> <li>○ Proof and documentation of the conduct of training module</li> <li>○ Training module must be within the compliance period-show proof, date</li> <li>○ Certificate of acceptance of the training module</li> </ul>
<b>3.2 Professional Journal (PJ) or Scholarly Journal (SJ)</b>			
3.2.1	Author/s	<b>Local</b> <b>Max 10 CU</b>	<b>International</b> <b>Max 15 CU</b> <ul style="list-style-type: none"> <li>○ Copy of Published Article or Journal Table of Contents</li> <li>○ For multiple authors, show proof and listing</li> <li>○ Publication must be within the compliance period for item 3.0</li> </ul>
For multiple authors, divide CU equally among them.			
3.2.2	Peer Reviewer	2 CU per article	<ul style="list-style-type: none"> <li>○ Copy of reviewed article</li> <li>○ Peer review report</li> </ul>
3.2.3	PJ or SJ Editor	5 CU per issue	<ul style="list-style-type: none"> <li>○ Copy of Published Journal</li> </ul>
3.2.4	Panel of Experts/ Technical Committee/ Stakeholders Consultation	2 CU per engagement	<ul style="list-style-type: none"> <li>○ Invitation</li> <li>○ Certificate of completion and participation</li> </ul>
<b>3.3 Pamphlet/Book or Monograph</b>			
3.3.1	Author/s	20 CU for single Author of a Pamphlet (less than 100 pages)	<b>45 CU for single Author of a book (more than 100 pages)</b> <ul style="list-style-type: none"> <li>○ Copy of Published Book/Pamphlet</li> <li>○ For multiple authors, show proof and listing</li> <li>○ Publication must be within the compliance period for item 3.0</li> </ul>
For multiple authors, divide CU equally among them			
3.3.2	Editor	20 CU for less than 100 pages	<b>45 CU for more than 100 pages</b> <ul style="list-style-type: none"> <li>○ Copy of Published Book</li> </ul>

3.4	Author of Newspaper/Magazine Article or Column	Local – 2 CU per article	Int'l – 3 CU per article	<ul style="list-style-type: none"> <li>○ Proof of Publication of Article or Column</li> <li>○ For multiple authors, show proof and listing</li> </ul>
		(For multiple authors, divide equally among them)		
3.4.1	Electrical Engineering work featured in a major Engineering publication/magazine/document or in a video	10 CU per feature	For multiple engineers involved, CU shall be equally divided among them	<ul style="list-style-type: none"> <li>○ Proof of Publication featuring work or engineer</li> <li>○ Copy of publication video</li> <li>○ Publication must be within the compliance period for item 3.0 – must show proof and date</li> <li>○ Present proof and listing for multiple engineers featured</li> </ul>
		1 CU per feature Max of 2 CU per year		
3.4.2	Electrical engineer(s) featured in magazine, radio, TV, digital media, and publication	For multiple engineers featured, CU shall be equally divided among them		

3.5	Inventions, Patents, Copyrights	Max of 45 CU per invention (as per CPDC evaluation)	<ul style="list-style-type: none"> <li>○ Certified Copy of Patent Certificate</li> <li>○ Proof and Photo of Invention</li> </ul>
<b>3.6 Tours, Travels, Visits, Fairs, and Exhibits</b>			
3.6.1	Museum Visit	<b>1 CU per visit</b> Local – Max 2 CU/cycle Foreign – Max 6 CU/cycle	<ul style="list-style-type: none"> <li>○ Travel documents, boarding pass, or Proof of Travel, as necessary</li> <li>○ Proof as Visitor or Attendance (Entrance Tickets), IDs</li> <li>○ Evaluation Report on Learning Objectives (250-500 words)</li> <li>○ No repeat visit per cycle</li> <li>○ Photos or Video of Visit</li> </ul>
3.6.2	Design, Construction, Trade Fairs, Exhibits	<b>1 CU per visit</b> Max of 3 CU/cycle	
3.6.3	Factory Visits, Field Trip (related to Electrical Engineering and Power System Engineering)	<b>1 CU per trip/day</b> Max 3 CU per cycle (must be accredited by CPDC)	
3.6.4	Study Tours and Visits	<b>2 CU per day</b> (Maximum of 10 CU/Tour) (Max 3 Study Tours/cycle)	
3.6.5	Foreign Travel	<b>1 CU per Round Trip regardless of number of days and number of countries visited</b> Max 3 CU per year	<ul style="list-style-type: none"> <li>○ Travel documents, boarding pass, Philippine Entry &amp; Exit Stamp</li> <li>○ Countries visited cannot be duplicated on a particular year</li> <li>○ Travel Photos or Video</li> </ul>

<b>3.7 Recognition, Achievement, Professional Awards</b>			
<b>3.7.1</b>	<b>International Awardee</b>	<b>Full CU for two (2) compliance period</b>	
<b>3.7.3</b>	<b>Institutional Awardee (e.g. PRC Outstanding Electrical Engineer of the Year, TOP)</b>	<b>Full CU for two (2) compliance period</b>	
<b>3.7.4</b>	<b>Professional Organization Awardee (e.g. IIEE, and other relevant organization awards)</b>	<b>Full CU for one ( 1) compliance period</b>	
<b>3.7.5</b>	<b>Alumnus Awardee – Electrical Engineering, Electrical Technology)</b>	<b>Full CU for one ( 1) compliance period</b>	
<b>3.7.7</b>	<b>City/Provincial/Regional Awardee</b>	<b>To be assessed and determined by CPDC</b>	
<b>3.7.8</b>	<b>Other Awards</b>	<b>To be assessed and determined by CPDC</b>	

<b>3.8</b>	<b>Conferment of Titles</b>		
<b>3.8.1</b>	<b>Fellows</b>	<b>30 CU</b>	
<b>3.8.2</b>	<b>APEC Engineer</b>	<b>45 CU</b>	
<b>3.8.3</b>	<b>ASEAN Engineer</b>	<b>45 CU</b>	
<b>3.8.4</b>	<b>ACPE</b>	<b>45 CU</b>	
<b>3.8.5</b>	<b>Other International Conferment Title</b>	<b>45 CU</b>	
<b>3.9</b>	<b>Electrical Engineering and Design Competition</b>		
<b>3.9.1</b>	<b>National Accredited</b>	<b>10 CU for finalists</b>	
	<b>Electrical Engineering Design Competition</b>	<b>15 CU for winner</b>	
<b>3.9.2</b>	<b>INTERNATIONAL/LOCAL Electrical Engineering Competition</b>	<b>15 CU for finalists</b>	
<b>3.9.3</b>	<b>Judge/Jury/Design critic in Electrical Engineering Competition</b>	<b>5 CU per competition</b>	
		<b>Max 3 competition/cycle</b>	



<b>3.10</b>	<b>Mentorship</b>		
<b>3.10.1</b>	<b>Mentor/PEE</b>	<p>2 CU per mentee</p> <p>Maximum of 10 CU per year</p>	<ul style="list-style-type: none"> <li>➤ <b>Result of the PEE examination</b></li> <li>➤ <b>Attach copy of Certificate of Registration</b></li> <li>➤ <b>Notarized Affidavit signed by PEE naming nominated mentor, inclusive date of mentorship, and date of PEE</b></li> <li>➤ <b>Mentor can claim CU within two (2) years of passing PEE/</b></li> <li>➤ <b>Photo of Mentor</b></li> </ul>
<b>3.11</b>	<b>Electrical Engineering Exhibition</b>		
<b>3.11.1</b>	<b>Participating Electrical Practitioner in an Electrical Engineering Exhibition</b>	<p>2 CU per local exhibition</p> <p>3 CU per international exhibition</p> <p>Max 3 exhibits/cycle</p>	<ul style="list-style-type: none"> <li>○ <b>Certification or plaque from organizer</b></li> <li>○ <b>Program details, schedule, venue</b></li> <li>○ <b>If partnership or corporation, submit SEC or DTI registration showing all Registered Electrical Practitioners</b></li> <li>○ <b>Photos of event</b></li> </ul>
<b>3.12</b>	<b>Others</b>		
<b>3.12.1</b>	<b>Socio-Civic Activities using Profession</b> <b>(must be volunteer work in design or construction, or related electrical engineering activities or works)</b>	<p>Max 10 CU per project</p> <p><b>(to be evaluated and determined by CPDC)</b></p> <p><b>For multiple members in a group, divide CUs equally among them</b></p> <p><b>Volunteer work must be completed to be valid.</b></p> <p><b>On-going or incomplete design or construction work will not be accepted</b></p>	<ul style="list-style-type: none"> <li>○ <b>Certification or plaque of appreciation from affected group or organization</b></li> <li>○ <b>Project Proposal and Complete Design Program and documents</b></li> <li>○ <b>Report of activities, venues, dates</b></li> <li>○ <b>Notarized Affidavit of Undertaking signed by the Electrical Practitioner or group; if multiple members, must list all Electrical Practitioners involved</b></li> </ul>

# SECTION 3: LIST OF ADDITIONAL REQUIREMENTS FOR ACCREDITATION FOR CPD PROGRAMS

**Specific course objectives stating competencies to be gained from program**

**Evaluation tool specific to course objectives set**

**Program of activities showing time/duration of topics/workshop**

**Resume of speakers for program applied for, showing expertise in the topic; show certificate or citations (if any)**

**Breakdown of expenses for the conduct of the program**

**Current professional ID of speaker if registered professional; if foreigner, current special temporary permit, if applicable**

**Course outline – outline of the course’s sub-topic**

**Learning outcomes – state what participants will learn from the event**

**Course structure/materials – type of presentation and material used**

**Program URL – website of the program, if any**

# SPEAKER'S PROFILE

NAME OF SPEAKER WITH ID

HIGHEST PROFESSIONAL TITLE; CELLPHONE NUMBER

*EDUCATION:*

*AWARDS AND PUBLICATION (IF ANY):*

*PROFESSIONAL DEVELOPMENT/RESEARCH/SPEAKERSHIP (REVELANT TO THE PRESENTATION)*

*EMPLOYMENT: DESIGNATION:*

*SKILLS AND KNOWLEDGE (Competencies)*

*CONFERENCES/TRAINING ATTENDED (REVELANT TO THE PRESENTATION)*

*PROFESSIONAL ORGANIZATION MEMBERSHIP*

# SIMPLE PROCEDURE FOR CPD APPLICATION

1. Submit the complete requirements stated in the CPD IRR to CPD Secretariat at IIEE Main office, QC **at least 60 days prior to the event schedule.**
2. IIEE secretariat will review and evaluate the submitted document at least **5-10 days including the payment** before submission to PRC CPD Council.
3. If the concern program implementer did not complied with the additional requirements with in **15 days**, the IIEE Secretariat will submit the document to PRC CPD Council to meet the 45 days requirement.
4. **The IIEE CPD Committee will be provided a copy and initially evaluate the documents for credit units**
5. The PRC CPD Council will provide the APPROVED CREDIT UNITS
6. The IIEE Officer INCHARGE of the Activity must coordinate to the IIEE Secretariat for UPDATE of the approval
7. Final confirmation of the program credit units upon submission of **summary of completion report** stated in the guidelines of IRR 15 days after the conference

# SECTION 7 QUALITY ASSURANCE REVIEW

For this purpose the following shall act as CPD program monitors in the order of preference indicated hereunder

1. CPDC MEMBER
2. ANY OTHER MEMBER OF THE PRB
3. DULY DESIGNATED APO OFFICERS, BOARD MEMBERS, PERTINENT COMMITTEE CHAIRS AND MEMBERS FROM NATIONAL AND LOCAL CHAPTER WHERE THE APO IS NOT THE PROVIDER OF THE PROGRAM TO BE MONITORED
4. MEMBER OF THE ACADEME WHO IS NOT A PARTICIPANT IN THE CPD PROGRAM;
5. DULY DESIGNATED PROFESSIONAL AMONG THE STAFF OF DULY DESIGNATED PROFESSIONAL AMONG THE STAFF OF RELEVANT GOVERNMENT OR NON-GOVERNMENT ORGANIZATION

# SECTION 5 CPD PROVIDER COMPLETION REPORT

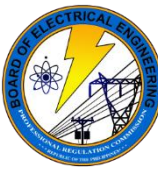
EVENT PHOTO AND/OR VIDEO DOCUMENTATION

FEEDBACK OR COMMENT FORM IN A SEALED BROWN ENVELOP  
SIGNED BY THE MONITOR

<b>January to June 2017</b>	0	0	0
<b>July to December 2017</b>	15	15	10
<b>January to December 2018</b>	30	30	20
<b>January 2019 onwards</b>	45	45	30

**Section 9. No Exemptions** –The CPD is hereby made as a mandatory requirement in the renewal of the PICs of all registered and licensed professionals under the regulation of the PRC. Mandatory means no exemption.

**Section 10. For Overseas Professionals on how to comply with CPD** – Professionals working overseas may take programs/seminars through the foreign chapters or affiliates of accredited CPD Providers. They may also attend seminars/trainings conducted by non-accredited CPD Providers and apply for credit unit/s with their respective CPD Councils under Self-Directed and/or Lifelong Learning track.



# PROCEDURE FOR ISSUING CPD CERTIFICATE

IIEE Member will present the Original Copy and a two (2) Xerox copies of IIEE Certificate of Seminars/Conference attended

Membership Staff will mark at the back of the Original Certificate as “COUNTED” to ensure that the certificate presented will not be use again. Photocopy will be stamped as “CERTIFIED TRUE/XEROX COPY FROM THE ORIGINAL”

CPD Certificate will contain the following information: NAME/ DATE OF ACTIVITY/POINTS EARNED.

Membership Staff will secure an initial signature from the Executive Director prior to its release

Member Staff will put his/her initial signature on the top of space provided.

Membership Staff will ensure that the CPD Certificate has IIEE Seal

Membership Staff will secure/kept a photocopy of the issued CPD Certificate and he/she will also make sure that the certificate recipient/member will signed at the Receiving Copy Logbook provided.



**SECTION 7. MAJOR AREAS OF CPD ACTIVITIES – THE CPD ACTIVITIES SHALL BE DIVIDED INTO FOUR (4) MAJOR AREAS WITH CORRESPONDING RECOMMENDED CREDIT UNITS, WHICH ELECTRICAL PRACTITIONER MAY CHOOSE TO COMPLY, AS FOLLOWS:**

**MAJOR AREA      COVERAGE OF THE AREA**

**Design**

- Residential and Building Establishments
- Power Generation and renewable energy resources
- Light and heavy Industries
- Commercial Establishment
- Transmission and distribution system
- Substation and switching station
- Institutional, Roadway Lightings, Sports Complex,

**SECTION 7. MAJOR AREAS OF CPD ACTIVITIES – THE CPD ACTIVITIES SHALL BE DIVIDED INTO FOUR (4) MAJOR AREAS WITH CORRESPONDING RECOMMENDED CREDIT UNITS, WHICH ELECTRICAL PRACTITIONER MAY CHOOSE TO COMPLY, AS FOLLOWS:**

MAJOR AREA

Marina, Watercraft,  
locomotives

DESIGN

Protection and coordination  
system

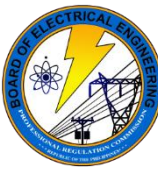
FDAS and Auxiliary systems

Industrial Complexes

Commercial Complexes

<b>Practice</b>	<ul style="list-style-type: none"> <li>• Ethics</li> <li>• Business of Electrical Engineering to include but not limited to: manufacturing and processing</li> <li>• Standards of Professional Practice and Regulations (laws, rules, codes, PRB resolutions, issuances, contracts, etc.)</li> <li>• Procurement and Project delivery</li> <li>• Enforcement and Inspection</li> <li>• Firm Management</li> <li>• Global and Collaborative Practice</li> <li>• Project and Construction Management, Installations and Consulting</li> <li>• Building Management system and Building Information modeling</li> <li>• Computer-aided design</li> <li>• Power System Analysis</li> <li>• Design Analysis</li> <li>• Operation and Maintenance</li> <li>• Electricity Market</li> <li>• Instrumentation and measurements</li> <li>• Electrical Safety Management</li> <li>• Testing and Commissioning</li> <li>• Energy Audit</li> <li>• Energy Efficiency and conservation</li> <li>• Research and Development</li> <li>• Teaching/Lectures/Coaching/ Mentoring</li> <li>• Auxiliary systems</li> <li>• Others</li> </ul>
<b>Building Science</b>	<ul style="list-style-type: none"> <li>•</li> </ul>
<b>Environment and Sustainability</b>	<ul style="list-style-type: none"> <li>• Sustainable Structures</li> <li>• Disaster Resilience</li> <li>• Green Engineering</li> <li>• Renewable Energy</li> <li>• Building Energy Conservation</li> <li>• Others</li> </ul>

**PROFESSIONAL REGULATORY  
BOARD OF ELECTRICAL ENGINEERING**



**THANKS FOR LISTENING**

LYNDON R. BAGUE  
FORMER PRC-BEE-CPD  
COUNCIL MEMBER